



**Date: December 18, 2024**

**Dear Staff, Parents, Guardians and Students,**

Please be informed that attendance on December 19, 20 and 21, 2024 is compulsory for all. If anybody is absent on any of these days, from every subject 5 marks per day from the Unit Test may be deducted. Moreover, the absentees **WILL NOT** be allowed to write the Semester 2 Examination.

For Classes 10 and 12, we will have normal classes on December 20 and 21, 2024. If anyone will be absent, 5 marks from every subject for every absent day will be deducted from their Rehearsal examinations. Moreover, Admit Card may be withheld.

**On December 21, 2024**

Arrival for Primary Students : 7.45am  
Departure : After 12.00noon. Please follow the on the spot announcement for further details

Students must bring one tiffin and water bottle.

Arrival for Seniors Students : 7.25am  
Departure : around 4.30pm

**All should come in their respective House Uniform.**

Fr. Dr. Maria Joseph Savariappan SJ,  
Principal

**Principal,  
St. Xavier's School,  
Burdwan (W.B.) 713 103.**